

TO: Parents
FROM: James McCarthy, Principal
DATE: June, 2018
RE: Before Care Program

WHAT: The Before Care Program provides care for students before the start of each school day. The program may be used on a daily/weekly basis as needed.

WHO: For students in PK 3 through 8th grade

WHEN: Begins Wednesday, September 5, 2018

The program begins at 7 a.m. and ends at 7:45 a.m. when the doors open for the start of the school day. The parent and child will enter the school through the church doors and proceed to the school entrance by the chapel. They will then ring the bell at which time the Before Care Attendant will receive the child after the parent signs the child in. (DO NOT RING BELL AT BLUE DOORS ON FIFTH AVENUE).

At 7:45 a.m. the school day begins when the doors open for students. At this time, the before care students will proceed to their classrooms.

WHERE: Meeting room across the hall from Main Office.

FEE: \$6.00 for 45 minutes or any part of the 45 minutes between 7 a.m. and 7:45 a.m.

BILLING WILL BE DONE THROUGH FACTS TUITION PROGRAM