

**Different Drop Off/Pick Up Spots** - Each grade/floor has different drop off/pick up locations. Prek3/4 gets dropped off and picked up at one entrance. Kindergarten and first Grade students enter at a different set of doors. Grades 2-4 get dropped off/picked up at a third set of doors, while Grades 5-8 get dropped off and picked up at yet another set of doors.

**Arrival/Dismissal Times** - To ensure adequate distancing during arrival, the time has been extended to twenty minutes. Students may arrive between 7:40 and 8:00AM every day. For dismissal, the times have been staggered to further ensure that students and parents are not unnecessarily congregating. Preschool dismisses at 2:15PM (12:15PM on Minimum Days), followed by kindergarten and first grade at 2:20 and grades two through four at 2:25. The upper grades, five through eight, are dismissed at 2:30.

**Facemasks** - Are to be worn throughout the day except when eating meals or engaging in certain activities during physical education classes. All children should have spare facemasks with them.

**Hand Sanitizer Stations**- We have hand sanitizer stations at every entrance into the school. There is also hand sanitizer in all of the classrooms. Children also have their own personal hand sanitizer on them as well.

**Six Feet Separation in Class**- Student chairs in classrooms are separated by 6 feet. The halls have signs indicating where six feet is and encourage the students to stand at those signs to keep distance as they travel through the building.

**Music to Class - Our** music teacher goes from class to class. Children stay in the classroom limiting the amount of times they are in the hall.

**Art in the Class**- Art goes from class to class as all the other specials. All students have their own art supplies which are not shared. If students use any supplies from the teacher they are disinfected in between uses.

**World Language to Class**- Spanish teacher goes from classroom to classroom, children stay in the classroom. All teachers wear masks just as students do.

**Open Windows, Fresh Air Circulation**- Windows in all rooms in the building are open at least two inches, with the ceiling fan or AC blower on to maintain and constant change of air in the classroom and offices.

**Lunch in the Classroom**- Each class has lunch in their classrooms. They are encouraged not to turn around and get up during eating due to the lack of a face mask. Recess and lunch has been split for all the grade to maintain social distancing outside.

**Six Feet Markers through the Hallway-** As stated above all the floors have six feet markers on the walls so the children can maintain social distancing while traveling to recess or computers.

**Temperatures taken upon arrival-** Staff and student temperatures are taken upon arrival. Anyone entering the building after school has begun or during the day must also have their temperature checks.

**Temperatures taken late morning** ~ Student and staff temperatures are taken again around 11:15AM to make sure no one has developed a fever.

**Two at a Time to Lavatories-** A pass system was developed. Every student in the school has a bathroom pass or magnet. There is either a white board outside of the bathroom or a plastic pocket. If the board or pocket has two passes in it the student knows to wait outside and social distance if there is more than one student waiting.